

Minutes of the Steering Committee Meeting  
Monday, April 5, 2016 6:00 PM

Agenda

1. Minutes from 2015
2. Present workshop
3. Paper and presentation policy
4. Future workshops
5. Tuck Fellowship
6. Website
7. Other business

1. John Grue commented that the 2015 minutes are not currently on the iwwwfb website but should be posted ASAP.
2. Robert Beck gave a summary of the current workshop. 69 papers were received and 54 were accepted. There are 65 delegates and 13 are students. There are 6 accompanying persons. There were 3-5 people that could not attend due to issues related to receiving a visa. Many participated in a short discussion that concluded with the advice that it is important to have delegates and organizers start visa requests as early as possible.
3. There was a pointed discussion about the paper policy. John Grue reminded everyone that there is a policy, and it resides permanently on the workshop website, [www.iwwwfb.org](http://www.iwwwfb.org). The relevant points of the policy that were discussed in meeting were that only one presentation should be made by any one participant, and papers may not be presented by anyone who is not an author of the abstract.
4. The next workshops will be hosted by Dalian (2017) and Brest (2018). Prof. Teng presented the plans for 2017. The workshop will be in Dalian. The cost is estimated to be \$800-900. It is best to arrive in Dalian airport from an international airport such as Tokyo or Incheon. This is because immigration is shorter in Dalian than in airports such as Shanghai or Beijing. The second reason is that the domestic flights in China have more delays than the international flights arriving in China.

Yves-Marie Scolan gave an update on the plans for the 2018 meeting. Has three locations in mind, but the most likely will be near the town of Guidel.

It was decided that the 2019 meeting will be hosted by Mike Meylan in Newcastle, Australia!

There was a brief discussion about 2020. There is a list of possible sites from the previous year include Rome, Seoul, and Shanghai. During the meeting

Ioannis Chatzigeorgiou and Sime Malenica offered to host the workshop somewhere in the Balkans, and Paul Sclavounos offered to host in Boston or Woods Hole.

5. The Tuck Fellowship is in good shape.
6. The website is in good shape. Yongwhan Kim suggested that the organizers of the next workshop make a single-page website with basic information so that he may have a link on the main-page to the next-workshop page.
7. Other business. Xiaobo Chen stated that it is important to continue to attract young researchers to future workshops. Yongwhan Kim echoed this comment and added that it is also critical to continue to maintain the quality of the workshop.